



Little Oaks Children's Nursery



Question	Nursery Response
<p>How does the Nursery know if children need extra help and what should I do if I think my child may have additional needs?</p>	<ul style="list-style-type: none"> • We collect detailed information upon initial registration about development to date and whether there are any pre-identified additional needs. • We operate a Key Person system, where children's learning and development is continually monitored using specialist software tailored to meet the requirements of the EYFS. Key Person responsibilities are only allocated to practitioners with full and relevant qualifications. • We have a SENCO on site (Alicia O'Connell) and Deputy SENCO (Klaudia Rose Matthews) who has undertaken additional training in SEN which provides a sound underpinning to child development, enabling her to identify any gaps in development / emerging delay. • We undertake rigorous monitoring every term undertaken by Nursery Management which tracks the progress the children at our Nursery are making. • We operate an open door policy so that parents and carers can approach their Key Person, SENCO or the Manager at any time about concerns they may have. • If your child seems to have an emerging delay or additional need, we will seek your consent to liaise with other professionals and seek further advice.
<p>How will the Nursery support my child?</p>	<ul style="list-style-type: none"> • The Key Person will set ongoing targets to ensure learning remains progressive, to the best of the individual child's ability and potential. • In addition, the SENCO will devise an Individual Support Plan (ISP) with up to 3 targets for the child's future learning, which become embedded in day to day life at Nursery. The ISP is reviewed every 12 weeks, and targets are often informed by the reports shared with us by external professionals such as Speech and Language Therapists, Occupational Therapists etc. • All our practitioners are advocates for Inclusion and attend regular and relevant training courses. The SENCO attends SEN Forums where topical items are discussed.
<p>How will the curriculum be matched to my child's needs?</p>	<ul style="list-style-type: none"> • Your child will have access to a broad and balanced curriculum which is personalised to meet their needs and their learning will be differentiated to enable them to make progress.

	<ul style="list-style-type: none"> • The level of support will depend on your child's needs and may take the form of 1:1 support or small group work • We tailor the curriculum to suit the learner through assessment for learning, learning styles and individual targets. • All staff are aware of learning objectives and how to differentiate these to help the learner succeed. • A themed curriculum is in place to ensure high levels of interest and engagement whilst covering all areas of the curriculum • We arrange trips into the local community, and also organise visits into the Nursery, by the fire brigade for example, to ensure an enriching curriculum.
How will both you and I know how my child is doing and how will you help me to support my child's learning?	<ul style="list-style-type: none"> • We regularly share progress feedback with all learners and their families during biannual parent consultations • Progress will also be shared from all professionals working with your child at the 12 weekly ISP reviews. • We also share what parents / carers can do to support the learner. • Suitable arrangements are made by us to accommodate regular contact for parents including the daily diary function on the EyLog software, phone calls and emails. • We offer an open door policy and if at any point you wish to discuss your child's progress an appointment can be made with the SENCO / Manager. • We are committed to self-evaluation, and ensure that all the children in our care make good progress through all areas of the EYFS.
What support will there be for my child's overall well-being?	<ul style="list-style-type: none"> • We have policies in First Aid, Medication and Sickness and Illness. We are committed to ensuring that all permanent members of staff hold full and relevant Paediatric First Aid qualifications. • We have high expectations of our children and have a set of simple and achievable "Rainbow Rules" on display in our Toddler Room and Preschool Room which we embed through day to day Nursery life. • We monitor attendance to ensure children are safe and well should they be unexpectedly absent. • We work as part of a multi-agency approach to ensure the needs of the child are well met. • Practitioners ensure they always know children very well and hold a child-centric viewpoint, ensuring the child's needs are being viewed holistically. Where a child may need support with intimate care routines, this will be done a member of staff with whom the child has a good pre-existing relationship with.

What specialist services and expertise are available at or accessed by the school?	<ul style="list-style-type: none"> • We are able to apply for Discretionary Funding and/or an Inclusion Grant to help meet the needs of individual children. • We are able to apply for Disability Access Funds for children in receipt of DLA, allowing us to purchase resources specifically for their needs. • We can refer directly onto appropriate external services as deemed necessary to support the child.
What training are the staff supporting children with SEND had or are having?	<ul style="list-style-type: none"> • Our SENCO has an Early Years Foundation Degree and has attended training in Special Educational Needs and the Code of Practice • Supporting staff will attend relevant training as and when the need is identified
How will my child be included in activities outside the setting including trips?	<ul style="list-style-type: none"> • Trips into the local community are pre-planned and risk assessed, paying particularly attention to safety and access issues for children with additional needs. • When going outside of the setting, we double statutory minimum ratios, and can provide 1:1 support where required. • We seek written permission from all parents, and do not exclude any children from trips as a result of their additional needs.
How accessible is the school environment?	<ul style="list-style-type: none"> • Our building is accessible for wheelchairs and we have relevant facilities e.g disabled toilet. • We monitor the various languages spoken by families and aim to ensure resources to reflect this are available within the setting e.g. dual language books, voice recordings of favorite stories being read in a home language. • We value and respect the diversity of all the children in our care. • We can adapt our menus for cultural or religious reasons. We can also provide food which is free of identified allergens for children as required e.g dairy free.
How will the school prepare and support my child to join the Nursery and transfer to Primary School?	<ul style="list-style-type: none"> • We offer a bespoke plan of complimentary settling in sessions which act as information sharing sessions between parents/carers and the new Key Person. We collect all relevant information at this early stage and this is used to inform the provision on offer for your child from the very start of their time with us. • We offer a staggered and phased transition between classrooms within the Nursery, ensuring the child remains happy and confident at all times. Transitions between rooms are based on age, but these can be delayed or expedited according to the needs of the child. • We have good relationships with local primary schools, and will attend transition meetings to share knowledge of your child's needs. • We can prepare Social Stories to prepare your child for the next stage in their journey with information about their new teacher, classroom and playground.

How are the Nursery's resources allocated and matched to children's special educational needs?	<ul style="list-style-type: none"> • Resources are deployed across the whole nursery to meet individual learners needs. • Specific funding can be applied for to enable the Nursery to purchase specific resources to ensure curriculum access. • All interventions are costed and evaluated.
How is the decision made about what type and how much support my child will receive?	<ul style="list-style-type: none"> • We plan provision to ensure that children with additional needs are allowed time with our SENCO. • Children with identified need will attend up to two ECAT small group works per week. • Should in-house support not lead to sufficient progress, the SENCO/Manager can request that the child is considered for an EHCP Assessment. Should this request be successful, the finalized EHCP will detail the amount of support the child will be in receipt of. • EHCP's are reviewed annually with parents and other professionals and amendments can be agreed accordingly.
How are parents involved in the Nursery? How can I be involved?	<ul style="list-style-type: none"> • We believe that parents are their child's primary educator and seek to work in partnership with you at all times, as we are aware that you often have the best and most relevant knowledge of your own child. • We encourage parents to share special moments via our EyLog software, as this helps us to build up a 360 degree approach to your child's life. • We host annual events such as Sport's Day, Christmas Carol Concerts, Grandparents Stay and Play sessions to ensure you feel welcome and comfortable in our setting. • We seek to gain your feedback in a variety of ways including our suggestion box, and annual satisfaction questionnaires.
Who can I contact for further information?	<ul style="list-style-type: none"> • For parents, your first point of contact is your child's Key Person. • We use the daily diary function on our EyLog software and Parents are able to make comments or ask comments directly to their Key Person via this. • The SENCO / Manager are available via phone on 01372877060 or email via manager@littleoakschildrensnursery.co.uk • If you are considering your child joining our Nursery then please contact the office to discuss your child's needs using the above communication channels. • Refer to external websites such as; https://www.surreylocaloffer.org.uk/kb5/surrey/localoffer/home.page https://www.surreycc.gov.uk/people-and-community/family-information-service/support-for-children-with-special-educational-needs-or-a-disability